

GNWA Insurance Program

Required Alcohol Risk Management Protocols

- 1) **Events/Meetings with 250 attendees or more**, not including hosts and volunteers, where alcohol is served the insured will:
 - A) Sub-contract all liquor service. Smart Serve or the provincial equivalent.
 - B) Must Have at least two hired security personnel.
 - C) In addition, the host club must have a minimum of three designated club member monitors. Monitors ARE NOT enforcers. They are there to watch alcohol consumption, and to keep the security personnel and smart serve bartenders informed. They are also there to de-escalate any individual issues with dialogue and/if it appears the situation is not de-escalating, be proactive and advise the individual(s) immediately, that the police have been contacted.
 - D) Transportation options for all attendees are to be verbally announced and posted on the walls and doors a/o arranged transportation is to be provided.

- 2) **Events/Meetings with under 250 attendees:**
 - A) Liquor service must have Smart Serve qualified servers or the provincial equivalent. They can be club members but, as above, they must be Smart Serve or equivalent qualified; they do not have to be hired.
 - B) Hired Security is recommended
 - C) In addition, the host club must have a minimum of three designated club member monitors. Monitors ARE NOT enforcers. They are there to watch alcohol consumption, and to keep the security personnel and smart serve bartenders informed. As well, they are there to de-escalate any individual issues with dialogue and, if it appears the situation is not de-escalating then be proactive and advise the individual(s) immediately, that the police have been contacted.
 - D) Hired security recommended
 - E) Transportation options for all attendees are to be verbally announced and posted on the walls and doors and/or arranged transportation is to be provided

- 3) **Events/Meetings with 25 or less attendees:**
 - A) Liquor service must have Smart Serve qualified servers or the provincial equivalent. They can be club members but, as above they must be Smart Serve or equivalent qualified embers and they do not have to be hired.
 - B) A minimum of two designated club member monitors. Monitors ARE NOT enforcers. They are there to watch alcohol consumption, keep the security personnel and smart serve bartenders informed. They are also there to ensure to de-escalate any individual issues with dialogue and, if it appears the situation is not de-escalating then, be proactive and advise the individual(s) immediately that the police have been contacted.
 - C) Hired security is recommended.
 - D) Transportation options for all attendees are to be verbally announced and posted on the walls and doors and/or arranged transportation is to be provided.