



Alberta Fish and Game Association Elected Executive Position Responsibilities

President

- Leader and goodwill ambassador of the Association.
- The official spokesperson for the Association.
- Signing officer of the Association.
- Presides at all meetings of the Association.
- Performs reviews of Executive Director.
- Should prepare regular reports for the Association's magazine, the Canadian Wildlife Federation, the Annual Conference Document, and other reports as required.
- Appoints committee representatives.
- Appoints conference parliamentarian.
- Approves agendas for Executive meetings.
- Provides supervision to the Association's Executive Director.

1st Vice President

- Assumes the duties of the President if for any reason the President cannot perform his/her duties.
- Assists and advises the President.
- Can be a signing authority of the Association.
- Acts as a liaison to three Zones as designated by the President or Executive.
- Coordinates activities of two of the four Committees.
- Should prepare regular reports for the Association's magazine, the Annual Conference Document, and other reports as required.
- Conference responsibilities.
- Chairs the resolutions session at the Association's Annual Conference.

2nd Vice President

- Assumes the duties of the President or 1st Vice President if for any reason they cannot perform their duties.
- Can be a signing authority of the Association.
- Assists and advises the President.
- Acts as a liaison to three Zones as designated by the President or Executive.
- Coordinates activities of one of the four committees.
- Should prepare regular reports for the Association's magazine, the Annual Conference Document, and other reports as required.
- Conference responsibilities.

Environment Chairperson

- Maintains a close liaison with relevant government personnel, consulting with them on environmental issues brought to the attention of the Association.
- Monitors the degradation and contamination of our air, water, soil, wildlife, and wildlife habitat.
- Monitors agricultural, industrial, forestry, recreational and other activities that affect quality of our air, water, soil, wildlife, and wildlife habitat.
- Monitors relevant Government Policies and relevant environmental status in Alberta and makes recommendations on Association policy changes as required.
- Promotes activities that conserve or enhance quality of air, water, soil, wildlife, and wildlife habitat.
- Promotes land use and other practices that maintain or enhance wildlife habitat and populations.
- Assists and advises the President.
- Coordinates with the assigned Vice President on committee activities.
- Holds meetings with Zone Representatives of the Environment Committee, as required, to ensure communication of relevant information to and from Clubs and Zones.
- Provides information to and expects to receive information from all other members of the Executive.
- Conducts research, as required, to ensure credible responses to government, industry, and all other agencies.
- Coordinates action on relevant recommendations and resolutions.
- Coordinates and reports on relevant resolutions at the Association's Annual Conference as required.

- Should prepare regular reports for the Association's magazine and Annual Conference Document, and other reports as required.
- May recommend for approval by the Senior Executive, a Vice-Chairperson who would be willing to work with the Elected Chairperson in the fulfilling of the role and responsibilities of the position and would have the same voting and representation authorities as the Chairperson in their absence.

Fishing Chairperson

- Monitors the quality of angling in Alberta.
- Monitors the conduct and activities of anglers in Alberta.
- Monitors changes in angling regulations and coordinates appropriate responses and recommendations.
- Monitors the Aquaculture Industry.
- Monitors stocking efforts in Alberta's waters.
- Monitors relevant Provincial and Federal government fisheries policies, status and declaration of individual species, species management plans, and makes recommendations on Association policy as required.
- Maintains a close liaison with relevant government personnel and others, consulting with them on fishery issues brought to the attention of the Association.
- Assists and advises the President.
- Coordinates with the assigned Vice President on committee activities.
- Promotes programs that encourage ethical and responsible behavior of anglers.
- Holds meetings with Zone Representatives of the Fishing Committee, as required, to ensure communication of relevant information to and from Clubs and Zones.
- Provides information to and expects to receive information from all other members of the Executive.
- Conducts research, as required, to ensure credible responses to government, industry, and all other agencies.
- Coordinates action on relevant recommendations and resolutions.
- Coordinates and reports on relevant resolutions at the Association's Annual Conference as required.
- Should prepare regular reports for the Association's magazine and Annual Conference Document, and other reports as required.
- May recommend for approval by the Senior Executive, a Vice-Chairperson who would be willing to work with the Elected Chairperson in the fulfilling of the role and

responsibilities of the position and would have the same voting and representation authorities as the Chairperson in their absence.

Hunting Chairperson

- Monitors the quality of hunting in Alberta.
- Monitors the conduct and activities of hunters in Alberta.
- Monitors changes in hunting regulations and coordinates relevant responses and recommendations.
- Monitors the allocation of resources and conduct of the guiding/outfitting industry.
- Monitors the commercial wildlife industry.
- Monitors introduction of relevant non-indigenous species.
- Monitors relevant Provincial and Federal government wildlife policies, status and declaration of individual species, species management plans, and makes recommendations on Association Policy as required.
- Monitors wildlife transplant efforts.
- Maintains a close liaison with relevant government personnel, and others, consulting with them on hunting issues to the attention of the Association.
- Assists and advises the President.
- Coordinates with the assigned Vice President on committee activities.
- Promotes programs that encourage ethical and responsible behaviour of hunters.
- Holds meetings with the Zone Representatives of the Hunting Committee, as required, to ensure communication of relevant information to and from Clubs and Zones.
- Provides information to and expects to receive information from all other members of the Executive.
- Conducts research, as required, to ensure credible responses to government, industry, and all other agencies.
- Coordinates action on relevant recommendations and resolutions.
- Coordinates and reports on relevant resolutions at the Association's Annual Conference as required.
- Should prepare regular reports for the Association's magazine and Annual Conference Document, and other reports as required.
- May recommend for approval by the Senior Executive, a Vice-Chairperson who would be willing to work with the Elected Chairperson in the fulfilling of the role and responsibilities of the position and would have the same voting and representation authorities as the Chairperson in their absence.

Programs Chairperson

- Coordinates activities of annual trophy competitions, Annual Wildlife Awards, trophy measuring and measurers, and trophy measuring schools within the Association.
- Coordinates activities of angler, hunter, and conservation education programs within the Association.
- Coordinates activities of firearms and boating safety programs, and other firearms related programs or activities including firearms legislation, within the Association.
- Coordinates National Wildlife Week activities within the Association.
- Coordinates activities of various youth conservation camps within the Association, or any other youth program within the Association.
- Coordinates activities of programs within the Association that promote responsible behaviour of outdoor enthusiasts.
- Any other program within the Association that is Provincial in scope and not specifically coordinated by any others on the Executive or any of the Association's paid staff.
- Holds meetings with Zone Representatives of the Programs Committee, as required, to ensure communication of relevant information to and from Clubs and Zones.
- Assists and advises the President.
- Coordinates with the assigned Vice President on committee activities.
- Provides information to and expects to receive information from all other members of the Executive.
- Conducts research, as required, to ensure credible responses to government, industry, and all other agencies.
- Coordinates action on relevant recommendations and resolutions.
- Coordinates and reports on relevant resolutions at the Association's Annual Conference as required.
- Should prepare regular reports for the Association's magazine and Annual Conference Document, and other reports as required.
- Maintains a close liaison with other outdoor related organizations.
- May recommend for approval by the Senior Executive, a Vice-Chairperson who would be willing to work with the Elected Chairperson in the fulfilling of the role and responsibilities of the position and would have the same voting and representation authorities as the Chairperson in their absence.